

| Key | Column1 | Shift | Ctrl | Alt | Shift+Ctrl | Shift+Alt | Ctrl+Alt | Shift+Ctrl+Alt |
|-----------|--|---|--|---|--|-----------------------------|---|---------------------|
| | Help | What Is... (depricated in Excel2007) | Show/Hide Ribbon - v12 Show/Hide TaskPane - previous | Insert Chart as Object (was as Sheet in versions before Excel2007) | | New Sheet | New Macro sheet | |
| F1 | | | | | | | | |
| F2 | Toggle Select, Edit, and Enter/Point modes | Insert/Edit Comment | | Save As | | Save | Open | Print |
| F3 | Paste Names | Function Wizard | Define Names Dialog | | Create Names | | | |
| F4 | ReDo | Find Next (from most recent search) | Close Window | Close App | Find Previous (from most recent search) | Close App | Close App | Close App |
| F5 | GoTo | Find Dialog | Restore Window | | | | | |
| F6 | Next Pane (Freeze Panes) | Previous Pane (Freeze Panes) | Next Window | Switch to VBA IDE (if up) | Previous Window | | | |
| F7 | Check Spelling | | Move Window | | | | | |
| F8 | Extend Selection Mode | Add to Selection Mode | | Run Macro | | | | |
| F9 | Calculate Now | Calc Sheet | Minimize Window | | | | Recalc Full | Recalc Full Rebuild |
| F10 | Activate Menus | Activate Context Menus | Toggle Maximized/Restored | | | Show OOUI | | |
| F11 | Insert Chart on New Sheet | New Worksheet | New Macro Sheet | Show VBA IDE | | Show Script Editor | | |
| F12 | Save As | Save | Open | | Print | | Thai Dictionary (Thai only) | |
| Add | | | Insert Dialog or Row, Column (selection dependant) | | | | | |
| Backspace | Edit and Clear | Collapse selection to the active cell | Show active cell | Undo | | | | |
| Decimal | | | Rotates the Active Cell through the corners of the selection | | | | | |
| Delete | Clear | Cut | Clear | | | | | |
| Divide | | | Select Array | | | | | |
| Down | Move down one cell | Extend selection down one cell | Select the last cell in the area down | Open drop-down (auto-complete, filter, pick from list, or validation) | Extend selection down to last cell in area down | | | |
| End | Toggle End Mode | Toggle End Mode (and extend when you press SHIFT+Arrow key) | Selects the last cell in the sheet | | Extends the selection to the last cell in the sheet | | | |
| Escape | Cancel (Edit, copy, cut, dialog, etc.) | Cancel (Edit, copy, cut, dialog, etc.) | Bring up Start Menu (overriding an Excel command) | | Task Manager (Windows - overriding an XL command) | | | |
| Enter | Enter value and move down | Enter value and move up | Fill value in edited cell into all cell and do not move | ReDo | Fill value in edited cell into all cell and do not move | | | |
| Help | Help | What Is... | | | | | | |
| Home | Select the first cell in the row | Extend selection to the first cell in the row | Select first cell in window (or pane) | | Extend selection to the first cell in the window or pane | | | |
| Insert | Toggle Overwrite mode in edit mode | Paste | Copy | | | | | |
| Left | Move left one cell | Extend selection left one cell | Select the last cell in the area left | | Extend selection down to last cell in area left | Ungroup | Move active cell to previous non-adjacent area within selection | |
| Multiply | | | Select current region | | | | | |
| PageDown | Page Down | Extend selection page down | Next Sheet | Page Right | Extend Selection one sheet down | Extend selection Page Right | | |
| PageUp | Page Up | Extend selection page up | Previous Sheet | Page Left | Extend Selection one sheet up | Extend selection Page Left | | |
| Return | Enter value and move down | Enter value and move up | Fill value in edited cell into all cell and do not move | ReDo | Fill value in edited cell into all cell and do not move | | | |
| Right | Move right one cell | Extend selection right one cell | Select the last cell in the area right | | Extend selection down to last cell in area right | Group | Move active cell to next non-adjacent area within selection | |
| Space | | Select Row | Select Column | | SelectAll | | | |
| Subtract | Toggle extend selection mode | Toggle add to Selection Mode | Delete Cells | | | | | |
| Tab | Tab | Shift+Tab | Next Window | Next app | Previous Window | | Indent | Outdent |
| Up | Move up one cell | Extend selection up one cell | Select cell at top of region | | Extend selection up to end of region | | | |
| 0 | | | Hide Column | | Show Column | | | |
| 1 | | | Format Cells | | Fixed decimal & comma format | | | |
| 2 | | | Bold | | Time (AM/PM) format | | | |
| 3 | | | Italic | | Date format | | | |
| 4 | | | Underline | | Currency format | | | |
| 5 | | | Strikethrough | | Percentage format | | | |
| 6 | | | Toggle Show, Hide, and Show Placeholders for Objects | | Exponential format | | | |
| 7 | | | Toggle Main toolbar visibility (pre-2007) | | Outline border | | | |
| 8 | | | Toggle showing outline symbols | | Select current region | | | |
| 9 | | | Hide Row | | Show Row | | | |
| , | | | Copy above cell and edit | Activates the cell style drop-down or dialog | Copy above cell and edit | | | |
| - | | | Delete Cells | | Remove all borders | | | |
| . | | | | | Fill down | | | |
| / | | | Rotates the Active Cell through the corners of the selection | | Fill right | | | |
| : | | | Select Array | | | | | |
| ; | | | Insert Current Date (in edit mode) | Select Visible | Insert current time (in edit mode) | | | |
| [| | | Select direct precedent cells | | Select all precedent cells | | | |
| \ | | | Select cells in row/col of selection unequal to active cell | | Select cells in other rows unequal to cells the row of the active cell | | | |
|] | | | Select directly dependent cells | | Select all dependent cells | | | |
| ^ | | | Formula Auditing Mode | | General Number Format | | | |
| = | | | Calculate Now | Autosum | Insert cells | | | |
| A | | | Select current region, select all | | Insert arguments in formula | | | |
| B | | | Bold | | Address Book (only when emailing not as attachment) | | | |
| C | | | Copy | | | | | |
| D | | | Fill down | | | | | |
| E | | | | | | | | |
| F | | | Find Dialog | | Font face | | | |
| G | | | GoTo | | | | | |
| H | | | Replace | | | | | |
| I | | | Italic | | | | | |
| J | | | | | | | | |
| K | | | Insert Hyperlink | Check Names (only when emailing not as attachment) | | | | |
| L | | | Insert Table | | Toggle AutoFilter | | | |
| M | | | | | | | | |
| N | | | New Workbook | | | | | |
| O | | | Open Workbook | | Select Comments | | | |
| P | | | Print | | Font size | | | |
| Q | | | | | | | | |
| R | | | Fill right | | | | | |
| S | | | Save | Send Now (only when emailing not as attachment) | | | | |
| T | | | Insert Table | | Toggle Total Row | | | |
| U | | | Underline | | | | | |
| V | | | Paste | | | | | |
| W | | | Close Window | | | | | |
| X | | | Cut | | | | | |
| Y | | | Redo | | | | | |
| Z | | | Undo | | | | | |